

White Oak Township Board Meeting
August 13, 2025
White Oak Township Building

Call to Order: Supervisor Danielle Myers at 7:01 p.m.

Present: Supervisor Danielle Myers, Highway Commissioner Tracy Boitnott, Trustees Randall Lorimor, Catherine Metsker, Peggy Braffet, Anglea Onuma

Absent: Clerk Lacie Walk

Visitors: None

Meeting Minutes

- Minutes from July 9, 2025, White Oak Township Board Meeting were presented.
 - A. Onuma moved to approve the meeting minutes. P. Braffet seconded the motion. Motion carried with 4 ayes and 0 nays

Township Supervisor Report

- Township Credit Card
 - D. Myers submitted the credit card application to Heartland Bank
 - C. Metsker was removed from the account.
 - D. Myers' credit card should be available by September.
- 2025 Township Audit
 - The audit is proceeding on schedule.
 - Two items remain outstanding and will be completed within several weeks.
 - Due date for the audit is September 30, 2025
- 2025 Levy Documents
 - D. Myers will submit levy documents electronically to the county clerk before the end of August
 - Filing due date for levy documents is late December
- 2024-2025 Illinois Comptroller Report
 - C. Kirby will complete
 - D. Myers met with C. Kirby to review needed reports
- 2024-2025 Illinois Comptroller Report is due September 30, 2025, unless extension is granted

Township Building

- June and July 2025 Monthly Usage Reports were reviewed and discussed
- Building / Repairs
 - Tile Removal Bid – Eagle Crest Services – Scott Frietsch
 - Kitchen, foyer, and hallway tile removal bid from Scott Frietsch was reviewed
 - R. Lorimor moved to accept the \$5500 bid and C. Metsker seconded the motion. Motion carried with 4 ayes and 0 nays
 - The work will include:
 - Remove and dispose of all tiles
 - Remove and reattach all base boards and rubber cove base

- Remove and reinstall two cabinets on the west wall of the kitchen
 - Remove and reinstall the large sink
 - Cover all cabinets with plastic to prevent excessive dust and remove plastic following epoxy installation
- D. Myers will contact Mr. Frietsch to determine project start date and coordinate with the epoxy company
- D. Myers will send confirmation to Frietsch reminding him all Illinois prevailing wage requirements must be followed.
- New Flooring – Epoxy TRS
 - A. Onuma moved to accept the \$6000 bid and R. Lorimor seconded the motion. Motion carried with 4 ayes and 0 nays
 - D. Myers will contact TRS to schedule project start date and coordinate with the tile removal. TRS is 60 days out
 - D. Myers will send confirmation to TRS reminding them all Illinois prevailing wage requirements must be followed.
- Rental Issues – None

Highway Commissioner Report

- Cover seal Completed
 - 1000E
 - 825E
 - 2100E
- Road striping will take place in the fall – likely September
- Removed trees and brush on easement of 825 and 2250. Replacement of trees will take place later and further from corner
- Mowed roadsides on 825E to eliminate volunteer tree growth
- Two overweight permits were issued and fees of \$460 and \$75 were paid
- R&B South Garage Door was damaged
 - Unknown party.
 - D. Myers will check with the school to determine whether their cameras have a video of the party involved.
 - Insurance claim may be filed.

Presentation / Review / Approval of Bills

- A. Onuma moved to accept the R&B and Township bills as presented. P. Braffet seconded the motion. Motion carried with 4 ayes and 0 nays

Adjournment – P. Braffet moved to adjourn the meeting. Motion carried unanimously
Meeting adjourned at 7:35 pm

Submitted into record by Catherine Metsker